

	<b>Staff Development Program</b>	
<b>Title :</b> SDP on Google Calender - Advanced Batch 1  <b>Date :</b> 2025-06-12 - 2025-06-12 <b>Time :</b> 16:00 - 17:30 <b>Venue :</b> MB 111	<b><u>Event Outcome</u></b> - Participants will be able to create	
	<b>Resource Person 1 - Details</b> <b>Name :</b> Anuradha J <b>Designation :</b> Professor Grade 1, School of Computer Science and Engineering <b>University/ Company :</b> VIT, Vellore <b>Address :</b> India, 632014.	
<b>Resource Person's Profile :</b>		
<b><u>1. Profile of Anuradha J</u></b> Dr. J. Anuradha is working as a Professor at the School of Computer Science and Engineering at Vellore Institute of Technology for more twenty years. She has thirteen years of research experience with more than forty research papers in the field of Machine Learning and Soft Computing. She has published a book titled Soft Computing: Advances and applications for Cengage publishers, published an edited volume book on Internet of Things Technologies, Applications, Challenges and Solutions for CRC		
The Staff Development Programme on Google Forms Advanced Level is designed to introduce staff members to the foundational features of Google Forms for effective data collection and management. This hands-on training will guide participants through the process of creating, customizing, and sharing online forms for purposes such as feedback, surveys, event registrations, and assessments. Emphasis will be placed on understanding question types, settings, response validation, and viewing responses in real time. The programme aims to build digital confidence and streamline routine tasks, enabling staff to efficiently gather and organize information using this versatile and user-friendly tool.		
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<b>Coordinator:</b> Teaching Learning Centre of Excellence, VIT, Vellore		